

Model Employee Policies Workshop

October 22, 2026

PRESENTED BY



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| 8:30 a.m. | Registration and Continental Breakfast |
| 9:00 a.m. | Welcome and Introductory Remarks |
| 9:15 a.m. | Pros and Cons of Employee Handbooks |
| 10:00 a.m. | Basic Employment Policies |
| 10:15 a.m. | Break |
| 10:30 a.m. | Basic Employment Policies (cont.) |
| 10:45 a.m. | Attendance and Time-Away-From-Work Policies |
| 11:30 a.m. | Technology, Complaint Procedures and Company Integrity Policies |
| 12:15 p.m. | Lunch (provided) |
| 1:00 p.m. | Strategically Addressing Talent and Workforce Challenges
The Institute for Workforce Excellence, an affiliate of the Indiana Chamber, partners with employers to strengthen talent development strategies through expert guidance, practical training and proven workforce resources.
<i>Sally Saydshoev, Executive Director, Institute for Workforce Excellence (HR Series Sponsor)</i> |
| 1:15 p.m. | Non-Discrimination/Conduct Policies |
| 2:15 p.m. | Compensation and Benefits Policies |
| 2:45 p.m. | Break |
| 3:00 p.m. | Compensation and Benefits Policies (cont.) |
| 3:40 p.m. | Safety and Health and Miscellaneous Policies |
| 4:15 p.m. | How to Draft, Implement and Update the Handbook |
| 4:30 p.m. | Adjourn |