



The 2018 Ogletree Deakins Human Resources Professional of the Year

NOMINATION AND SELECTION CRITERIA

The **Human Resources Professional of the Year** award will be presented during the 54th Annual Human Resources Conference & Expo on May 9, 2018.

Eligibility: The award is open to all Human Resources practitioners who are employed full-time in the Human Resources profession within the State of Indiana.

Requirements: Consideration will be given to individuals of high moral and ethical standing who have made significant contributions to their organization over the past year in the Human Resources function. Such HR professionals should have demonstrated the value of the HR function within the organization through implementation of best practices, organization design and effectiveness, and alignment and accomplishment of the strategic direction of the organization. The nominees should have a proven track record of giving back to the community and the HR profession.

Nomination Process: Nominations can be by self-nomination, peer, subordinate, supervisor or other. Submission should include:

- Sponsorship letter from an appropriate supervisor, manager, or officer of the organization for which the nominee is employed
- Proof of community service and involvement in HR profession
- Examples of implementation of best practices, organization design and effectiveness, and alignment and accomplishment of the strategic direction of the organization.

Nomination Due Date: Nominations must be received by March 2, 2018.

Submit completed copies of the attached form and nomination materials to:

Jesse Brothers, CMP
Manager, Conference and Sponsorship Services
Indiana Chamber of Commerce
115 W. Washington St. Suite 850S
PO Box 44926
Indianapolis, IN 46244-0926
jbrothers@indianachamber.com
P: (317) 264-7549
F: (317) 264-6855

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Contact Information for person submitting the nomination (if other than nominee)

Name _____

Title _____

Company/Organization _____

Address _____

City _____ State _____ Zip Code _____

Phone _____ Fax _____

Email _____

Nominee Information

Name _____

Title _____

Company/Organization _____

Address _____

City _____ State _____ Zip Code _____

Phone _____ Fax _____

Email _____

Please complete the following form with the Nominee's information:

Nominations should include a detailed description of the accomplishments of the individual being nominated. The content of the nomination package should include (but is not limited to):

- Years in Current Position: _____
- Years with Company/Organization _____
- Years in the Human Resources Profession _____
- Sponsorship letter from an appropriate supervisor, manager, or officer of the organization for which the nominee is employed.
- A detailed narrative description of the reasons why the individual is being nominated.
- An explanation of the nominee's significant contribution to his/her organization including demonstrated quantitative or empirical data of the accomplishments and their impact on the strategic initiatives of the organization unit (please attach).
- An updated detailed CV or resume (optional).
- A complete list of all publications and significant speaking engagements (optional).
- A complete list of all community and or HR Profession service (optional).