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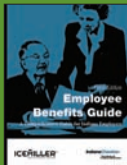
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## Employment Law/Human Resources



### ADA Guide

Designed to help employers understand their rights and responsibilities under the Americans with Disabilities Act (ADA). Authored by Ogletree Deakins. **Price: \$69**



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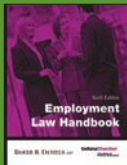
Designed to assist employers in understanding laws and regulations and creating a contemporary and competitive employee benefits package. Authored by Ice Miller LLP. **Price: \$95**



### Disaster Planning & Homeland Security for Indiana Business

A comprehensive guide full of numerous resources, checklists and tips to help any Indiana business prepare for the unexpected.

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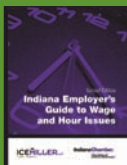
Designed to help employers determine which Indiana and federal laws they are required to comply with, as well as their rights and

responsibilities under these laws. Authored by Baker & Daniels LLP. **Price: \$129**



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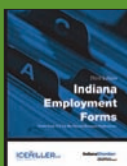
Designed to help employers determine who and what qualifies under the Family and Medical Leave Act (FMLA). Authored by Ogletree Deakins. **Price: \$69**



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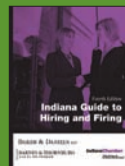
Covers Indiana employers' rights and responsibilities under both Indiana and federal wage and hour laws. Authored by Ice Miller

LLP. **Price: \$85**



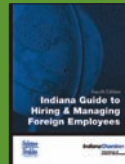
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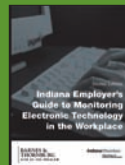
Designed to help employers avoid the numerous legal traps in the process of interviewing, hiring, disciplining and terminating employees. Co-authored by Baker & Daniels LLP and Barnes & Thornburg LLP. **Price: \$95**



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Covers all aspects of employment immigration law, including employers' legal rights and responsibilities. Authored by Ogletree

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### Indiana Employer's Guide to Monitoring Electronic Technology in the Workplace (Second Edition)

Covers the many types of electronic technology encountered in today's workplace, as well as the potential legal issues related to their monitoring and use. Authored by Barnes & Thornburg LLP. **Price: \$79**



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Covers everything employers need to know to identify, deal with and prevent harassment issues. Covers the laws and regulations behind harassment lawsuits and employers' rights and responsibilities under those laws. Authored by Ogletree Deakins. **Price: \$85**



### The Supervisor's Handbook

Designed as a quick reference for Indiana supervisors. Covers documenting, interviewing, disciplining and much more. Authored by Baker & Daniels LLP. **Price: \$79**



### The Interviewing Guide

Designed to assist employers in finding the right employment candidates without threat of lawsuits. Includes sample questions and forms. Authored by Ogletree Deakins. **Price: \$79**



### Military Leave Issues

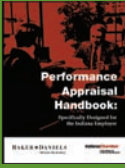
This guide is your resource for staying in compliance with USERRA. It describes employees' rights and employers' responsibilities under the Act, including those related to re-employment, posting requirements, permissible discharge and benefits issues. Authored by Ogletree Deakins. **Price: \$79**

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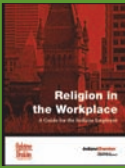
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Designed to assist employers in creating an employee handbook. Contains numerous sample policies with legal commentary to assist employers in understanding what policies can increase employee morale and prevent employment lawsuits. Authored by Bose, McKinney and Evans LLP. Price: \$95



### **Performance Appraisal Handbook**

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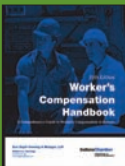
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This kit includes the resources that every supervisor should have: *The Supervisor's Handbook*, *The Interviewing Guide*, *Indiana Guide to Hiring and Firing*, *Performance Appraisal Handbook* and 20 harassment brochures. Order this kit and save 10%! Price: \$303.30



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### **Worker's Compensation Handbook (Fifth Edition)**

Explains Indiana's worker's compensation system and the responsibilities and requirements that employers must understand and comply with. Authored by Due Doyle Fanning & Metzger, LLP. Price: \$95

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Comprehensive guide to the numerous, increasingly complex environmental regulations that Indiana employers must comply with. Authored by Bingham McHale LLP. Price: \$129



### **Safety and Health Guide for Indiana Business (Sixth Edition)**

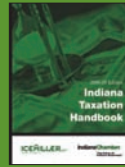
Designed to help employers create a safety program that benefits every employee. Authored by Ice Miller LLP. Price: \$129

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Covers structuring a business, developing a business plan, venture capital and securities, protecting your business, expanding your market, and much more. Authored by Bose McKinney & Evans LLP. Price: \$129.



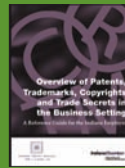
### **Indiana Taxation Handbook (2008-2009 Edition)**

A complete, plain-English guide to Indiana taxes that allows employers to reference Indiana tax laws and determine which laws pertain to their companies. Authored by Ice Miller LLP. Price: \$129



### **Here is Your Indiana Government (2007-2008 edition)**

This is a complete guide to Indiana's government that has been used in schools for years. It provides descriptions and contact information for Indiana's government offices and agencies, responsibilities of all elected and appointed officials, historical timelines, interesting facts, and much more. Price: \$19.50 (*significant discounts on bulk orders*)



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Designed to help employers determine what protection is right for their company - whether it be a copyright, trademark or patent - and how to apply for that protection. Authored by well-known intellectual property attorney Tom Henry. Price: \$85



### **Sarbanes-Oxley Act: A Practical Guide for Private Companies**

Designed to help employers comply with Sarbanes-Oxley standards. Authored by Ice Miller LLP. Price: \$129



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